

**SCHOOL BOARD MINUTES**  
**REGULAR MEETING OF THE BOARD OF TRUSTEES OF DISTRICTS 11 & 2**  
**DRUMMOND PUBLIC SCHOOLS**  
July 8, 2019

**CALL TO ORDER**

The meeting was called to order at 6:00 pm in the FCS room by Chairman Struna.  
Board Members present: Sandra Kroll, Bob Suthers, Scott Struna, Alex Verlanic by phone from Spain.  
Admin: Supt. Barbachano, Principal Parke  
Clerk: Toby Wetsch  
DTO Reps:  
Others present:

**Consideration of any changes or amendments to the agenda**

Item C under new business the supt. would like to change the half time to part time and Item D is stricken from the agenda.

**Recognition of individuals, delegations and correspondence**

None at this time.

**PUBLIC COMMENT**

The chair read the statement as presented on the agenda.

**CONSENT AGENDA**

Verlanic made a motion to approve the consent agenda, motion seconded by Kroll. Consent agenda consisted of the following items: #1 Claims and #2 Minutes. All voted aye, motion passed.

**Out of District Agreements (Executive Session)**

At 6:02pm Chairman Struna called the meeting into executive session, because the rights of privacy clearly exceed the merits of public disclosure. The meeting reopened at 6:09pm. Verlanic motioned to approve all 12 out of district agreements, Suthers seconded the motion. All voted aye, motion passed.

**Athletic Director's Report**

Class C Meeting, redistricting FB and BB for 2020-2021 and it would allow Drummond to move back to the district 13 for VB and BB.

**Maintenance Report**

See Attached Sheet for the summer projects being worked on. Supt. Barbachano was his proxy for his report and wanted to say thank you for allowing flexibility last week. Alex and Jay Allen and Alec Hauptman rearranged the shop to allow for the new drill press and organizing.

**Principal's Report**

Nothing at this time.

**Business Manager/Clerk Report**

Clerk reminded the board that the August board meeting will be for the approval of the TFS for the 2018-2019 school year and approval of the budget for the 2019-2020 school year. The clerk has also determined the amounts to be deposited from the general funds into the interlocal agreement; \$73,647 from the elementary fund and \$114,367 from the high school fund. (Approximately \$994 from high school transportation fund and \$4000 from the elementary transportation fund can be deposited in the interlocal agreement). Clerk will let the board know what the balance is in the interlocal agreement.

### **Superintendent's Report**

See attached sheet. The numbers changed by 2 since the board approved the out of district agreement. We now have a one to one ratio for the chrome books and at the end of their senior year they can take the chrome book when they graduate if they got it as a freshman.

The school did get the Significant Needs Grant, although it was half of what was requested.

This is the last year that Mr. Oberweiser is going to teach driver's ed and Mr. Wagner will be teaching driver's ed. Supt. handed the schedule for next year for JH/HS to the board members.

### **Basketball Hoop Bid**

The clerk informed the board what the 2<sup>nd</sup> company stated about the bid and does the board want to pursue getting the trusses engineered to ensure what ADP is proposing will work. The clerk will see what engineering will cost and if there is a way to safely chain the current one.

### **Elementary Handbook 2019/20 - 2<sup>nd</sup> Reading and Approval**

There were no changes from the first reading. Kroll motioned to approve the Elementary Handbook for 2019/20 on 2<sup>nd</sup> reading. Verlanic seconded the motion. Kroll, Suthers and Verlanic voted aye, Struna abstained as this is an elementary agenda item. Motion passed.

### **Consideration of JH/HS Handbook Changes 2019/20 SY**

Supt. wanted the board to note that Honors Study hall is now called Junior/Senior Study Hall (page 32) and the addition of what this study hall entails.

Page 6 and 7, Weighted GPA grading policy and the grading for it with a .5 addition on the normal grading.

Page 8, there is a note for clarification on what the semester incentive is really.

Page 9-10, High Honors was added, what classes Juniors need to take and the addition of the Honors Diploma, College and Career Ready Diploma

Page 13, attendance will be submitted to Infinite Campus was added.

Page 14, The line with when letters will be sent will be after the 5<sup>th</sup> and 10<sup>th</sup> absences

Page 32, Hallway Etiquette for lunch for HS students and JH students to stay in cafeteria for breakfast until 7:45am.

Page 33, Zero period and how that works for grading, etc.

Page 36, Organizations and Activities, what is all included for this next year.

Page 39, First Violation, added BPA and mirrored culinary and Pep Band, Cross County and Music Festival

### **Consideration of Concession Manager and Changes**

The reason that JH was not added to the description there was not enough people to work these events and the stipend is not enough to include the JH games, you will burn out your concession manager. There was talk about what to increase the stipend too. The supt will find out how many extra JH games and what the per game bonus will be and then if there is no sign up for the JH games then the concessions manager does not get the bonus.

The athletic teams can work the concessions and the monies they raise will go into the athletic account.

Suthers motioned to approve the Concession Manager and recommended changes to add the bonus per JH game. Verlanic seconded the motion. All voted aye, motion passed.

### **Policy 1710 – 2<sup>nd</sup> Reading and Approval**

This policy allows for the district to have non-lethal CS gel to be stored on the district property. Suthers motioned to approve the agenda item as stated. Kroll seconded the motion. All voted aye, motion passed.

### **Policy 5333 Change to reflect Classified Handbook**

This policy states what and when holidays are paid. Lines 25 & 26 had the word “not” taken out, the policy now reflects that classified handbook in regards to which holidays the classified staff are paid for. Kroll made a motion to approve the above policy correction with the word “not” taken out. Suthers seconded the motion. All voted aye, motion passed.

### **Recommendation to hire Special Education One on One Aide**

Supt. recommends Elizabeth McKague for the above stated position for one year as the student that this pertains to will age out at the end of this school year. Verlanic made a motion to hire Elizabeth McKague as the Special Education One on One Aide. Suthers seconded the motion. All voted aye, motion passed.

### **Recommendation to hire Special Education Aide Half Time-Part Time**

Supt. recommends Sarah O'Dell for the above stated position with some extra duties as needed. Suthers motioned to approve Sarah O'Dell for the Special Education Aide Part Time. Verlanic seconded the motion. All voted aye, motion passed. The monies to pay for this person will be coming from a grant and the tuition levy.

### **Recommendation to hire AmeriCorps Volunteer 19/20 SY**

This item has been tabled at this time.

### **Recommendation to hire JH Assistant VB Coach 19/20 SY**

Supt. recommends Shannon Martell for the above stated position. Suthers motioned to hire Shannon Martell as the JH volleyball assistant coach for the 2019-2020 school year. Kroll seconded the motion. Suthers, Kroll and Verlanic voted aye, Struna abstained. Motion passed.

### **Formation of Old Uniform Committee**

Dawn Hauptman volunteered to clean out the old weight room. The items have been categorized and some have been dated. The supt. wanted a committee to figure out what to do with the old jerseys and at least one board member needs to be on the committee. Suthers motioned to form the Old Uniform Committee, consisting of Mr. Parke, Scott Struna, Dawn Hauptman plus 1 appointed teacher/coach. Verlanic seconded the motion. All voted aye, motion passed.

### **Set Date for Annual Listening Session**

This will begin with reviewing this last year's goals and seeing if any roll over. The supt. will be at the Mayo clinic at the August board meeting and would like to move the meeting to Thursday August 15<sup>th</sup> at 5pm and regular board meeting to start at 6ish. Kroll motioned to have the listening session at 5pm on Thursday August 15<sup>th</sup> and moved the Budget Board Meeting from August 12<sup>th</sup> to the 15<sup>th</sup> of August. Verlanic seconded the motion. All voted aye, motion passed.

### **Resolution Authorizing Superintendent Barbachano as Authorized Rep**

Suthers motioned to approve the above agenda item. Kroll seconded the motion. All voted aye, motion passed.

### **Resolution for Disposal of Obsolete Textbooks & Curriculum**

There are many many textbooks that have been found and are now obsolete after deep cleaning in the shop and old weight room. These items can be taken on July 29<sup>th</sup> if anyone wants any of them, the left over items will be disposed of. Kroll motioned to approve the resolution as stated. Struna seconded the motion. All voted aye, motion passed.

### **Digital Newsletter**

There was some feedback that some of the older people really want the newsletter. The clerk had information from the school secretary why the digital newsletter is better to have verses the paper newsletter. It costs money for postage and the bulk mailing fee and then the paper cost associated with it. The board would like a letter sent to all those that currently got a paper newsletter to ask them if they want to OPT in for a paper newsletter and then determine from that if the school needs to do the bulk mailing and postage again.

### **FUTURE AGENDA/ACTION ITEMS**

Job Descriptions for classified staff

Staff Hiring

Certified Handbook 2019-2020

2<sup>nd</sup> Reading JH/HS handbook

**ADJOURNMENT:**

Suthers made a motion to adjourn the meeting, motion seconded by Kroll at 8:09pm. All voted aye; motion passed.

X

\_\_\_\_\_  
Scott Struna  
Board Chair

Date

X

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Toby Wetsch  
District Clerk

Date

DRAFT